



FORT McMURRAY BRANCH

2007 BUSINESS PLAN

Submitted by:

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Branch Chair, Fort McMurray Branch**

EXECUTIVE SUMMARY

The Fort McMurray branch has planned a number of activities for the next 18 months to support APEGGA's goals of:

- Promoting Science & Technology
- Improving image with the Public
- Improving image and increase the involvement with our members
- Networking and Professional Development Opportunities
- Mentoring

The level of activity in the branch will increase compared to previous years. The list of planned activities over the next 18 months is detailed in the Activities Section.

The major challenges facing Fort McMurray are:

- Extending contact to those not currently register with APEGGA. Informing Foreign and Out-of-Province applicants of the requirement to register with APEGGA.
- Carrying out planned events.
- Managing the size and level of participation of the branch executive at branch meetings.
- Managing the degree of implementation of Roberts's Rules of Order during branch executive meetings.
- Promoting EGG to outlying native communities.

The Branch Executive has suggested the following ideas to meet the above-mentioned challenges. Some of these ideas are:

- Brainstorm events that appeal to the entire community. In order to provide maximum event exposure, advertisement through flyers, posters, radio etc. will be used. Once in attendance, provide information on APEGGA.
- Mandatory participation in a minimum of one event identified in the annual planning session either as the event leader or in providing assistance to the leader.
- Enforcement of attendance guidelines and the requirement for justification with submitting a regret. Three consecutive absences constitute a voluntary resignation from the branch executive.

- Provide clear expectations for branch meetings at the beginning of the year. Reinforce to the executive that the branch chair, as the chairperson, has the authority to apply, at his/her discretion, Roberts's Rules of Order.
- A Trip to Ft. Chipewyan with a professional member of APEGGA who is of native descent.

APEGGA – FORT MCMURRAY BRANCH 2007 BUSINESS PLAN

GOAL		
<p>1. Public</p> <p><i>1.1. Promote Science & Technology in local schools and industry.</i></p>		
ACTIVITY	LEADER	PROGRESS
<p>Student Outreach Program</p> <p>Visit schools and promote EGG in Fort Chipewyan.</p> <p>Promote, select, and recognize winners of the Teacher Awards Program.</p> <p>Participate in National Engineering Week and Science Olympics.</p> <p>Student Awards</p> <p>Grade 9 Student Awards Program.</p>	<p>Wayne Kosik</p> <p>Christian West</p> <p>Christian West</p> <p>Mitch Azmier</p>	<p>Fort Chipewyan schools have been contacted to arrange a venue for November 2007.</p> <p>Teacher awards will be selected and presented in 2008.</p> <p>Science Olympics will be held in April 2008. A LEGO challenge is scheduled for October 2007 and 2008.</p> <p>Three awards will be presented at each high school for Grade 9 & 10. Each award is \$50. There is one award for the top student in Fort McMurray – Allister Barteski Award – valued at \$100. Awards will be presented to the winners at each high school in October 2007.</p>

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GOAL

1. Public

1.2 *Enhance image of profession in the community.*

ACTIVITY	LEADER	PROGRESS
Presidents' Visit	Jason Kachur	The 2008 Presidents' Visit is tentatively scheduled for February 2008.
Setting up a booth at the Fort McMurray trade show.	John Huntley	2007 Trade Show has been cancelled due to lack of venue. Efforts will be made to attend the 2008 Trade Show.
Fort McMurray Branch AGM	Mustafa Malik	The AGM is tentatively scheduled for March 2008.

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GOAL

2. Members

2.1 *Provide information and mentoring to MIT's (New) under the direction of the Professional Development Department.*

ACTIVITY	LEADER	PROGRESS
APEGGA Information Night	Jason Benoit	Scheduled for October 2007.
Joint CIM / APEGGA Student Night	Dylan Miles	Scheduled for spring 2008.

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GOAL

2. Members

2.2 *Provide opportunities to network with members and the public to assist in career development, and understand the other professions in the Association.*

ACTIVITY	LEADER	PROGRESS
Presidents' Visit	Jason Kachur	The 2008 Presidents' Visit is tentatively scheduled for February 2008.
Fort McMurray Branch AGM	Mustafa Malik	The AGM is tentatively scheduled for March 2008.
Branch Bowling Event	Vic Saari	Scheduled for February 2008.
Trivia Night	Paul Hagar	Scheduled for October 2007 and 2008.
Golf Tournament	Jey Kumar	Scheduled for September 15, 2007.
Technical Seminar	Mo Mousavi	Scheduled for September 2007.

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GOAL

2. Members

2.3 Provide local professional development as part of APEGGA's professional development program.

ACTIVITY	LEADER	PROGRESS
APEGGA Information Night	Jason Benoit	Scheduled for October 2007.
Joint CIM / APEGGA Student Night	Dylan Miles	Scheduled for spring 2008.
Technical Seminar	Mo Mousavi	Scheduled for September 2007.

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GOAL

2. Members

2.4 Provide a network through which information can be communicated between the membership and Council.

ACTIVITY	LEADER	PROGRESS
Presidents' Visit	Jason Kachur	The 2008 Presidents' Visit is tentatively scheduled for February 2008.
APEGGA Council & Branch Chair Meetings. <ul style="list-style-type: none"> • Ensure that the Branch is represented by the Chair or Vice Chair at all meetings. 	Jason Kachur	Attended all APEGGA council meetings and Branch Chairs Meetings.
Annual Branch Planning Session	Jason Kachur	The 2007 Branch Planning Session was held April 18. The activities identified in this session formed the basis of the 2007 Business Plan.
Monthly Branch Executive Meetings	Jason Kachur	All Branch Executive Meetings will occur on either the second or third Wednesday of each Month. Meeting time 19:00 hrs. (7:00 p.m.), alternating between Father Patrick Mercredi High School and the Bob Lamb Center.
Communication with Council.	Jason Kachur	All communication to and from council will be routed through the branch chair.

GOAL		
2. Members		
<i>2.5 Enhance APEGGA's image and value to members.</i>		
ACTIVITY	LEADER	PROGRESS
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Branch Bowling Event	Vic Saari	Scheduled for February 2008.
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GOAL

2. Members

2.6 Increase member involvement.

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