



APPROVED

COUNCIL MEETING
Thursday, December 3, 2009
Lindberg Conference Centre
Edmonton, Alberta

MINUTES

PRESENT

President	Jim Beckett, P.Eng.
President-Elect	Kim Farwell, P.Eng.
Vice-President	Dick Walters, P.Eng.
Past-President	Gordon Williams, P.Geol., Ph.D.
Councillors	Mary Ann Byrd, P.Eng. Jim Gilliland, P.Eng., Ph.D. Karen Henry, P.Eng. Leah Lawrence, P.Eng. Shawn Morrison, P.Eng. Ken Porteous, P.Eng., Ph.D. Anne Simpson, P.Eng. John Van der Put, P.Eng. Colin Yeo, P.Geol.
Councillor & CCPG Director	John Hogg, P.Geol.
Public Members	Gary Campbell, Q.C. Arlene Strom, LLB
Engineers Canada President	Dan Motyka, P.Eng.
Engineers Canada Director	Dave Chalcroft, P.Eng.
Branch Observers	Joseph Amalraj, P.Eng., Fort McMurray Graham Cripps, P.Eng., Medicine Hat Manfred Czerwinski, P.Eng., Calgary Peter Doell, P.Eng., Edmonton Bill MacMillan, P.Eng., Lethbridge Tanvir Sadiq, P.Eng., Peace River
Staff	Neil Windsor, P.Eng., Executive Director & Registrar

Sharon Graham, Executive Assistant
George Lee, Manager Editorial Services
Pat Lobregt, Manager Executive & External Liaison
Philip Mulder, APR, Manager Communications
Frank Perich, P.Eng., Director Compliance
Ross Plecash, P.Eng., Director Corporate Affairs & Investigations
Gary Reavie, CMA, Manager Administration
Al Schuld, P.Eng., Deputy Registrar
Len Shrimpton, P.Eng., Director Internal Affairs
Tom Sneddon, P.Geol., Manager Geoscience Affairs
Glenn Sorokan, P.Eng., Asst. Director Professional Practice

REGRETS

Councillors

Kevin Cumming, P.Eng.
Ron Hinds, P.Geoph., Ph.D.

Public Member

Al Scherbarth, C.M.A.

Branch Observers

Sloane Dieken, P.Eng., Vermilion River
Stephen Huber, P.Eng., Central Alberta
Wayne Manning, P.Eng., Lakeland

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes.

MOVED BY JOHN HOGG AND SECONDED BY KAREN HENRY ***09-40***

THAT the Meeting Agenda be approved as presented.

CARRIED UNANIMOUSLY

2. CONSENT AGENDA

MOVED BY SHAWN MORRISON AND SECONDED BY LEAH LAWRENCE ***09-41***

THAT the Consent Agenda be modified with item 2.1.1 lifted to become item 3.1 for discussion.

CARRIED UNANIMOUSLY

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

3.1 Business arising from the Minutes of September 17, 2009

The President suggested that the matter be Referred to an ad hoc committee which would determine whether or not due process was followed during the course of the investigation, whether or not a potential conflict of interest had existed, and if so, what should be done about future potential conflict of interests. The ad hoc committee will consist of three public members and work with the Director Corporate Affairs & Investigations to follow through the sequence of events that took place in regards to this complaint, and make recommendations. They will be free to add someone to their group not associated with APEGGA should they feel the need to do so.

4. EXECUTIVE COMMITTEE REPORT

4.1 December 1, 2009 Executive Committee Meeting

The Executive Director touched on the following key issues from the Executive Committee meeting:

APEGGA/ASET - Work is proceeding on establishing a Joint Admissions Board with an eye to having some members from the Board of Examiners for the sake of continuity. It was determined that the original negotiating teams be asked to come together one more time to hold an orientation session with the new joint board to assist in a seamless transition from one group to the other.

APEGBC – More meetings are planned for the future with their Executive Committee

Technologists – The fact that last September's meeting of CEOs of ASET and APEGGA, along with their counterparts in BC and Ontario was initiated by the technologists is a

sign that they are interested in understanding the model that has been developed in Alberta. If B.C. and Ontario move towards something similar in the future, it would represent the majority of engineers and technologists in Canada (not including Quebec who usually prefers to go their own way).

Engineers Canada Synergy Task Force – The Task Force reported to the plenary session in Ottawa in September, and has done some very good work in identifying the primary mandate of Engineers Canada as serving the constituent members. The CEO of Engineers Canada was asked to pull together a task force of Staff Liaison Group members to examine the relationship of constituent members with Engineers Canada, how the Board should be formulated, and what the role of the Presidents and Executive Directors across the country should be.

Elections - Last year there was a Presidential Candidates Forum taped, and posted on the website. The assessment has been that people who clicked on the website only watched for a very short period of time. Although a good first attempt it has been determined that this is not the best use of time and money. In the upcoming election the thought is to allow all candidates (not just Presidential candidates) 60 seconds in a video clip to be posted on the website.

National Certification Program – A program is being proposed by the Federal and Provincial Governments, and there are concerns about what this really means. In speaking with Adrian Pritchard recently there was some assurance that this will not have a major impact on APEGGA. The Executive Director and the President will be meeting with the Minister regarding this, and a few other items of concern.

5. COUNCIL COMMITTEE REPORTS

5.1.1 Act, Regulations and Bylaws Committee AIT/TILMA Update

Deputy Registrar, Al Schuld, gave a verbal report.

The recommendation of the Act, Regulations and Bylaws Committee - that the regulatory amendment to put into place some amended regulations to allow APEGGA to be compliant with AIT/TILMA – was approved by a quorum of members at a Special Meeting November 26.

All that is required by the provincial government is a final certificate of approval that the draft regulations are ready to go to the next Cabinet Policy Committee meeting.

6.10* TELUS World of Science Calgary Capital Sponsorship

This item was moved to this point of the meeting before the budget item is discussed in the Finance Committee Report, as this will form part of the budget. The Executive Director gave a brief explanation of the report.

Staff was asked to maintain an active dialogue with the designer to ensure that the representations to be used on the bridge and the Sponsor's wall are acceptable to APEGGA.

In response to a question concerning a balance of sponsorship between the Calgary and Edmonton facilities, the Executive Director responded that the Edmonton facility is looking at an expansion in the near future, and APEGGA would probably be approached for continued support at that time. It has been Council's view in the past that APEGGA be active in supporting both science centres with visible sponsorships.

In response to the question of what impact this will have on APEGGA's ability to give to other groups that have sponsorship requests, the President responded that although the policy is still being developed, his sense is that \$85K – 100K per year is sustainable for this type of approach.

MOVED BY JOHN HOGG AND SECONDED BY JOHN VAN DER PUT

09-42

That APEGGA enter into a partnership opportunity with the TELUS World of Science – Calgary and provide \$250,000 dollars over three years (2009 – 2011 or 2010 – 2012) in exchange for 10 years of naming rights (2011 to 2020) to the bridge in the atrium of the new TELUS World of Science - Calgary Science Centre.

CARRIED UNANIMOUSLY

5.2* Finance Committee

The Chair of the Committee, Shawn Morrison, presented an outline of the Investment Fund Performance, Third Quarter Report, and 2010 Budget.

MOVED BY SHAWN MORRISON AND SECONDED BY MARY ANN BYRD

09-43

That Council approve increasing the annual membership fee by \$5 to a total of \$285 per year effective January 1, 2010.

CARRIED with one opposed

Discussion:

In reply to a question regarding past fee increases, the Chair replied that there has been a \$15 increase per year for the past 3-4 years, and that next year's increase of \$5 would be more representative of the 1.8% rate of inflation.

In response to a concern voiced regarding the apparent reversal of a past policy decision to run the operating reserve between 15 and 20%, the Chair explained that the Finance Committee had decided to operate on a higher percentage because of what has been happening with the market variances; the 24.6% is based on a market recovery which may not occur in part or in whole.

MOVED BY SHAWN MORRISON AND SECONDED BY COLIN YEO

09-44

That Council approve the 2010 budget as presented.

CARRIED UNANIMOUSLY

Discussion included the cost of consultant fees (used in the Compliance Department instead of staff), sponsorships, long term investments and forecast for earnings, and historical budgets versus actual. It was mentioned that the new software, approved last year by Council, has contributed a great deal of transparency at meetings with the detail that can now be provided.

5.3* Governance Committee

The Chair of the Governance Committee, Gordon Williams, expanded on items in the written report.

MOVED BY GORDON WILLIAMS AND SECONDED BY ARLENE STROM

09-45

That Council approve the creation of the Compensation Committee with the proposed terms of reference.

CARRIED UNANIMOUSLY

It was further clarified that as far as the performance evaluations were concerned, the Compensation Committee would act as an advisory committee providing input to the Evaluation Committee, which will in turn set the level of compensation. It was also noted that changes would not take place until next year's performance evaluation.

5.4* Pension Governance Committee

The Chair, Gordon Williams, commented on the written report.

5.5* Public Interest Issues Committee

The Chair, Jim Beckett, stated that the Public Interest Issues Committee had developed and approved the APEGGA Position Paper on Alberta's Provincial Energy Strategy 2008, and also developed and are recommending a communication plan for that policy statement.

MOVED BY COLIN YEO AND SECONDED BY GORDON WILLIAMS

09-46

That the position paper developed by the Public Interest Issues Committee regarding Alberta's Provincial Energy Strategy, be adopted as APEGGA's official's position and that the position paper be distributed publicly in accordance with the proposal outlined in Item 5.5 of the December 3, 2009 Council Reports.

CARRIED UNANIMOUSLY

Discussion:

In responding to a request to clarify the position taken by the Committee, the Chair replied that the key message the committee zeroed in on is that APEGGA does provide, through our members, a great resource for participation in the on-going development of policy that flows out of the provincial paper, and the implementation of policy as it affects infrastructure, etc.

In answering a concern that APEGGA is perceived as showing support for the provincial document, the Chair stated that in the APEGGA position paper it is acknowledged that there is a clear vision and directions established in the provincial document, but that doesn't mean that APEGGA agrees with them. The position paper was not meant to bring into discussion items that the government has already made up its mind on; it was to engage the policy discussions that will flow from their paper. This paper is the government's initial policy to be refined over time through consultation and discussions. Professional engineers and geoscientists are key contributors to this kind of policy discussion and should be engaged in it, which is what the APEGGA position paper ultimately ended up saying.

In responding to a question regarding what the Committee had learned going through this process, the Chair replied that Committee members found this was a good exercise to go through to sharpen their capability in the future to address other opportunities to set APEGGA's public policy. In the future issues will need to be addressed in a more timely fashion, and in order to do that the committee will have to rely on staff to a greater extent.

5.6 Professional Practice "Ladder"

In refining the visual concept of the agreement that now exists between APEGGA and ASET, the President went over a Professional Practice diagram (attached to minutes) that he believed would be useful as a discussion tool in explaining the practices. ASET has reviewed and approved of the diagram, although it will continue to be modified as deemed necessary.

It was suggested that the words "or equivalent" be added to the wording at the bottom of the ladder to include internationally educated graduates, and that a second page be added with the educational routes taken to achieve each objective.

6. EXECUTIVE DIRECTOR REPORTS

6.1* 2009 Strategic Priorities Progress Report

The Executive Director gave a summation of this report. The President commented that he has found the information regarding meetings with Permit Holders to be of value, and that the Permit Holders themselves are appreciative of these meetings. The President asked all members of Council to consider volunteering to take part in these meetings in the future, and received a positive response.

6.2* 2010 Business Plan

The Executive Director gave an overview of this plan.

MOVED BY GARY CAMPBELL AND SECONDED BY JOHN VAN DER PUT

09-47

That the 2010 Business Plan be accepted as presented.

CARRIED UNANIMOUSLY

6.3* Political Contributions

The Executive Director commented on the written report.

6.4* Public Member Recommendations

The Deputy Registrar gave a summation of the recommendations.

6.5* Status with U.S. States

The Executive Director mentioned that a more extensive questionnaire has been sent out to all of the State Boards, and there should be more information to share with Council at the February meeting.

To a suggestion that the table of State Board requirements be published in the PEGG, the Executive Director replied that this will be done after February Council when the table is more complete. The President also mentioned that the Executive Committee had asked the Executive Director to write an article on the subject for an upcoming edition of the PEGG magazine.

In response to a question as to whether a professional obtaining their P.E. in one State can then practice in another State, the Executive Director replied that this is not automatic as some States have indicated they will not recognize an individual licensed through a mobility agreement, but obtaining the P.E. does strengthen the opportunity the professional will have to get licensed elsewhere.

6.6* Secondary Professional Liability Insurance

The Chief Operating Officer went over the information in his report.

MOVED BY COLIN YEO AND SECONDED BY MARY ANN BYRD

That Council approve the enhancements in the secondary professional liability insurance program to include two new endorsements – advice for whistleblowers and legal expense reimbursements for discipline hearings.

Discussion:

It was questioned why whistleblower and legal expense reimbursements would be coupled with the secondary professional liability Insurance program instead of looking for alternative ways to provide this type of coverage.

Moved by Ken Porteous and seconded by Jim Gilliland to amend the motion

That Council approve the concept of acquiring whistleblower insurance and legal expense reimbursement insurance for discipline hearings.

Discussion:

In answer to the question of what the cost would be for these enhancements should they be provided independently from the secondary professional liability Insurance program, the Executive Director replied that we are being offered an enhancement to an existing

policy for a minimal amount. To seek the two endorsements separately would mean a very different cost factor because you would have the administration costs of an entirely separate policy.

In reply to a question on best practice regarding whistle-blowing policy, the Executive Director replied that Council has been concerned for some time by the fact that whistleblowers are few and far between because of the ramifications within their companies. In seeking ways to resolve that, it was thought that the suggested enhancements would provide some tangible benefit to those professionals who are willing to speak up when they see something of concern.

The comment was made that this is an opportunity to provide services for whistleblowers without insurance; to be self-insured.

It was questioned whether the idea of the whistleblower insurance originated with Professional Engineers Ontario, who are not members of the Secondary Professional Liability Insurance program, and if so, whether that signals their interest in joining the basic SPLI program. The Executive Director replied that there is no firm commitment, but it was suggested by Kim Allen, Executive Director of PEO, that if the SPLI program was further enhanced perhaps PEO would reconsider being part of it.

In answer to the question of when Council needs to give an answer to the offer of the enhancements, the Chief Operating Officer replied that the original date has already passed, as he advised the insurance company that the matter would have to go to Council first, and no new timeline has been issued.

In questioning whether this issue could be deferred until more information can be gathered on the current state of practice in providing whistleblower support and support through disciplinary proceedings, and an assessment of available options, the Parliamentarian, Ross Plecash, answered that with a motion to amend on the floor, Council's only option would be to move that this be referred to a sub-committee, ad hoc committee or formal standing committee.

MOVED BY JOHN HOGG AND SECONDED BY SHAWN MORRISON

That the motion be tabled

**In Favour: 6
Opposed: 8
DEFEATED**

MOVED BY KEN PORTEOUS AND SECONDED BY JIM GILLILAND

That the motion be amended.

**In favour: 7
Opposed: 8
DEFEATED**

MOVED BY KIM FARWELL AND SECONDED BY LEAH LAWRENCE

09-48

That the original motion be tabled until the February meeting.

CARRIED

MOVED BY KEN PORTEOUS AND SECONDED BY SHAWN MORRISON

09-49

That council requests information from staff on the past history of APEGGA in regards to Secondary Professional Liability Insurance APEGGA.

In favour: 8

Opposed: 6

CARRIED

6.7* PEGG Magazine

The Manager, Editorial Services, gave an outline of progress relating to switching the PEGG from a newspaper to a magazine format.

MOVED BY KAREN HENRY AND SECONDED BY LEAH LAWRENCE

That Council approve that, in conjunction with the conversion to a magazine, a name change be made to the publication.

In favour: 4

Opposed: 10

DEFEATED

Discussion:

- Support was voiced in retaining the current name of The PEGG
- In response to the question of the possibility of a name change farther into the future, the Manager, Editorial Services said that it could be done at any time, but now would be an opportune time with the change of format.
- A concern was brought forward that it would be good to have a better feel for where the association is going with the publication, rather than changing the name for the sake of change.
- The question was raised about how the membership feels regarding a possible change in name, and whether they should be asked for input, with the reply that that this is a management decision, and as such should be decided by staff
- It was noted that while making a name change could be a management or Council decision it is also an opportunity to engage the members, and such an opportunity should not be dismissed offhand.

6.8.1* Professional Licensee Stamp

The Deputy Registrar provided a summation of this report.

MOVED BY KEN PORTEOUS AND SECONDED BY JOHN VAN DER PUT

09-50

That APEGGA Council approve Option 1 in the report as the prescribed form of stamp/seal to be issued to Professional Licensees.

CARRIED

6.8.2* Abbreviation for Professional Licensee

The Deputy Registrar provided a summation of this report.

MOVED BY KEN PORTEOUS AND SECONDED BY COLIN YEO **09-51**

That Council approve the abbreviations "P.L.(Eng.)", "P.L.(Geol.)", "P.L.(Geoph.)" as the APEGGA endorsed abbreviations for the Professional Licensee (Engineering), Professional Licensee (Geological), and Professional Licensee (Geophysical) designations.

CARRIED

6.8.3* Terms of Reference for Professional Licensee

The Deputy Registrar provided a summation of this report.

MOVED BY SHAWN MORRISON AND SECONDED BY ARLENE STROM **09-52**

That Council approve the attached Terms of Reference for the Professional Licensee (Engineering) and (Geological and Geophysical) Committees.

CARRIED

6.9* Provisional Licensee: Time Extensions

The Deputy Registrar provided a summation of this report.

MOVED BY GORDON WILLIAMS AND SECONDED BY COLIN YEO **09-53**

That Council delegate to APEGGA staff the authority to extend the time period a person may remain in the register of Provisional Licensees from two years to four years.

CARRIED

6.10* TELUS World of Science Calgary Capital Sponsorship

Item moved to precede Item 5.2 Finance Committee Report.

6.11* Appointments to the APEGGA/ASET Joint Board of Examiners

The Deputy Registrar gave an overview of this report.

MOVED BY COLIN YEO AND SECONDED BY JOHN VAN DER PUT

09-54

That Council approve in principle the appointment of 6 APEGGA members to the APEGGA/ASET Joint Board of Examiners who will be named at a future date and approved by the APEGGA Executive.

CARRIED

7. BRANCH CHAIRS' REPORT

Joseph Amalraj, Chair of the Fort McMurray Branch, gave a summary of the December 2, 2009 Branch Chairs' Meeting with the following highlights:

- It was noted that many of the current members of the Branch Executive have not taken Orientation but would consider it value added.
- A few councillors have indicated, through the Self Assessment comments in the Governance Committee Report, that Branch reports are of the least importance. The Branch Chairs take this as constructive feedback and are looking for ways to actively support the strategy initiatives of the Council.
- Branch chairs view their participation at Council as being one way – observers only with the exception of their report. It would be valuable if Council could come up with a guideline on how it could utilize the resources of the various Branch levels.

The President Elect requested that all Branch Chairs fill in their Branch Executive on various details of the Council Meetings they have attended including issues, discussions, contentious points, and interesting things that have happened.

The Lethbridge Branch Chair said that at their next meeting the Branch Chairs will be looking at the strategic objectives of Council to determine which ones they can contribute to – and ask Council what mechanism can be used so that the Branches can be more involved and offer whatever assistance they can.

8.* REPORT FROM ENGINEERS CANADA

President of Engineers Canada, Dan Motyka, expanded on his report.

It was suggested that due to the date of the Engineers Canada Synergy Task Force Meeting in Ottawa Feb 27, 2010, and the next council meeting being Feb 25, it may be beneficial to hold a special meeting of APEGGA council so that Council can review and discuss the Synergy Task Force Report prior to the President and Executive Director attending the Engineers Canada meeting.

The President expressed concern over a recent press release from the Federal Government that stated certain groups of foreign trained workers would be advised, within a year of applying for certification, whether their training will allow them to work in Canada, and requested that Engineers Canada coordinate a response on a federal level due to the fact that engineers were specifically mentioned in the release.

9.* REPORT FROM CCPG

John Hogg, P.Geol., Director of CCPG, gave a summation of his report.

It was noted that the 4th International Professional Geology Conference in Vancouver will be held in the first quarter of 2012, not in 2011 as mentioned in the report.

In response to a question as to the status of the proposed national communications program, the CCPG Director responded that APEGGA would not be supporting the national campaign, but had provided CCPG with information on Alberta's communications program for CCPG to use in determining its own plan.

The President noted that he will be sending a letter to CCPG to confirm that APEGGA is supportive of their efforts in carrying out an evaluation of their organization. With the duplication of resources, effort and funds by all the associations that goes into supporting two national organizations, (Engineers Canada and CCPG) he also remarked that a more efficient solution would be worth investigating.

The President also mentioned that, given APEGGA's recent regulation amendments in order to comply with AIT/TILMA, there is concern about licensure within smaller associations, both engineering and geoscience, given their limited resources to meet a national standard.

10. IN CAMERA SESSION

10.1 Honours & Awards Committee

The Chief Operating Officer presented the report on behalf of the Honours & Awards Committee.

11. REPORT FROM IN CAMERA SESSION

11.1 Honours & Awards Committee

MOVED BY DICK WALTERS AND SECONDED BY KAREN HENRY

09-55

That the recommendations of the Honours and Awards Committee for the 2010 recipients of the APEGGA Summit Awards@ be approved.

CARRIED

MOVED BY COLIN YEO AND SECONDED BY SHAWN MORRISON

09-56

That the recommendations of the Honours and Awards Committee for the 2011 nominees of the Canadian Engineers' Awards be approved

CARRIED

12. COMPLETION OF SELF-ASSESSMENT FORM

13. NEXT MEETING

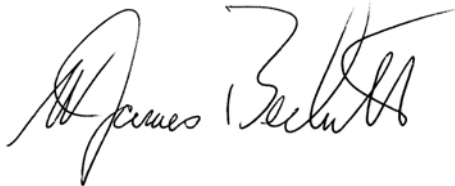
The next meeting is to be held Thursday, February 25, 2009, in Calgary.

14. ADJOURNMENT

The meeting was adjourned at 1:45 p.m.

STRATEGY SESSION – Horizon 2030

Signed by President, W. James Beckett, P.Eng.

A handwritten signature in black ink, appearing to read "W. James Beckett".

Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

A handwritten signature in blue ink, appearing to read "H. Neil Windsor".