



**APPROVED**

**COUNCIL MEETING**  
**Thursday, December 4, 2008**  
**APEGGA Conference Centre**  
**Calgary, Alberta**

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**MINUTES**

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**PRESENT**

|                        |                                 |
|------------------------|---------------------------------|
| <b>President</b>       | Gordon Williams, P.Geol., Ph.D. |
| <b>President-Elect</b> | Jim Beckett, P.Eng.             |
| <b>Vice-President</b>  | Jim Smith, P.Eng.               |
| <b>Past-President</b>  | John McLeod, P.Eng.             |

|                    |                                                                                                                                                                                                                                                                                                                   |
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| <b>Councillors</b> | Mary Ann Byrd, P.Eng.<br>Kevin Cumming, P.Eng.<br>Chrys. Dmytruk, P.Eng.<br>Allin Folinsbee, P.Geoph.<br>Jim Gilliland, P.Eng.<br>Ron Hinds, P.Geoph., Ph.D.<br>John Hogg, P.Geol.<br>Leah Lawrence, P.Eng.<br>Shawn Morrison, P.Eng.<br>Anne Simpson, P.Eng.<br>John Van der Put, P.Eng.<br>Dick Walters, P.Eng. |
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| <b>Public Members</b> | Gary Campbell, Q.C.<br>Arlene Strom, LLB |
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| <b>CCPE Executive</b> | Dan Motyka, P.Eng.     |
| <b>CCPE Director</b>  | Dave Chalcraft, P.Eng. |

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| <b>Branch Observers</b> | Kathryn Cramer, P.Eng.<br>Sloane Dieken, P.Eng.<br>Steven Little, P.Eng.<br>Craig McFarland, P.Eng. |
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Len Ring, P.Eng.

**Staff**

Neil Windsor, P.Eng., Executive Director & Registrar  
Allan Bartolcic, M.A., Manager Member Affairs  
Ray Chopiuk, P.Eng., Director Professional Practice  
Sharon Graham, Executive Assistant  
Kate Handford, Calgary Office Supervisor  
George Lee, Manager Editorial Services  
Pat Lobregt, Manager Executive & External Liaison  
Philip Mulder, APR, Manager Communications  
Frank Perich, P.Eng., Asst. Director Compliance  
Amy Pilikowski, PR Coordinator, Calgary  
Ross Plecash, P.Eng., Director Corp. Affairs & Investigations  
Gary Reavie, CMA, Manager Administration  
Bill Santo, P.Eng., Asst. Director Registration  
Al Schuld, P.Eng., Deputy Registrar  
Len Shrimpton, P.Eng., Director Internal Affairs  
Tom Sneddon, P.Geol., Manager Geoscience Affairs  
Mark Tokarik, P.Eng., LLB, Director Registrations

**Observers**

Chris Ketchum, P.Eng.

**REGRETS**

**Public Member**

Al Scherbarth, C.M.A.

**CCPG Director**

Ian McIlreath, P.Geol., Ph.D.

**Branch Observers**

Sheldon Dattenberger, P.Eng.  
Clint Dietze, P.Eng.  
Christine Hernani, P.Eng.  
Wayne Manning, E.I.T.

**1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA**

The meeting was called to order at 8:35 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes.

***MOVED BY RON HINDS AND SECONDED BY LEAH LAWRENCE***

***08-55***

***THAT the Meeting Agenda be approved as presented.***

***CARRIED UNANIMOUSLY***

**2. CONSENT AGENDA**

***APPROVED BY CONCENSUS***

***08-56***

***THAT the Consent Agenda be approved with Item 2.2.3 lifted and added as Item 3.1 to the main Agenda.***

***CARRIED***

**3. BUSINESS LIFTED FROM THE CONSENT AGENDA**

**3.1 Investigative Committee Report**

It was noted that the investigative process was still a lengthy one, and an explanation was requested of administration regarding initiatives underway to shorten that process. The Director Investigations gave an overview of the current, as well as the suggested, investigative processes in a PowerPoint presentation. The summarized points:

- Changes to the process are aimed at shortening up two major components of investigations:
  - Information gathering, organization, and analysis
  - Report writing
- The Committee receives a formal Preliminary Complaint report prepared by staff with counsel
- Staff and Counsel are better informed earlier in the investigative process and thus are more effective in assisting the Panels.

***MOVED BY RON HINDS AND SECONDED BY SHAWN MORRISON***

***08-57***

***That the Information Report given by the Director Investigations be received by Council and put into the minutes of the meeting.***

***CARRIED UNANIMOUSLY***

#### 4. EXECUTIVE COMMITTEE REPORT

##### 4.1 December 2, 2008 Executive Committee Meeting

The Executive Director expanded on the following topics which were discussed:

- The Executive Director and President are to meet with Committee Chairs early in 2009
- Methods to improve the uptake on the ASAP program.
- AIT/TILMA: discussions with various levels of government, meeting through the P7 Group, press release during the joint meeting with APEGBC
- P7 Meeting: information gathered at a recent meeting regarding pressure from government to quickly proceed with full mobility

**MOVED BY SHAWN MORRISON AND SECONDED BY DICK WALTERS**

**08-58**

*That the Executive Committee Report be accepted as presented.*

**CARRIED**

#### 5. COUNCIL COMMITTEE REPORTS

##### 5.1 Act, Regulations and Bylaws Committee

###### 5.1.1. P. Geo Implementation

The Deputy Registrar reported on behalf of the Act, Regulations and Bylaws Committee. An explanation was given of the proposed changes to the Geoscience Designation proposal as per the report provided.

The Act, Regulations and Bylaws Committee recommended that Council consider a section of the *Act* which specified the composition of Council.

**MOVED BY JOHN MCLEOD AND SECONDED BY CHRYS. DMYTRUK**

**08-59**

*That Section 14(2) of the Act be amended to specify that there be at least two Geoscientists and two Professional Engineers elected to Council.*

**CARRIED**

**MOVED BY JOHN HOGG AND SECONDED BY JIM BECKETT**

**08-60**

*That Council recommend to the membership present and voting at the 2009 Annual General Meeting, the approval of the proposed changes to the definition, exclusive scope of practice, and exclusive use of the title Sections of the Act, and all incidental and consequential changes to the Act, Regulations and Bylaws to fully implement the use of the professional designation professional geoscientist (P.Geo.)*

**CARRIED UNANIMOUSLY**

## **5.2 Finance**

The Chair of the Finance Committee presented the 2009 budget with a proposed increase in membership dues.

**MOVED BY DICK WALTERS AND SECONDED BY SHAWN MORRISON** **08-61**

*That Council approves increasing the annual membership fee by \$15 to \$280 effective January 1 2009.*

**CARRIED**

**MOVED BY DICK WALTERS AND SECONDED BY JIM BECKETT** **08-62**

*That Council approves the 2009 budget as presented.*

**CARRIED UNANIMOUSLY**

## **5.3 Geophysical Instruments Committee**

### 5.3.1 Guideline for Use of Geophysical Instruments in Near-Surface Investigations

The Director Professional Practice presented the guideline. Not all were in agreement about the definitions of where geophysics would be required.

**THE PRESIDENT STATED THE QUESTION** **08-63**

*That Council approves the new document entitled Use of Geophysical Instruments in Near-Surface Investigations for publication*

**CARRIED: JOHN HOGG AND RON HINDS OPPOSED**

## **5.4 Governance Committee**

### 5.4.1. Council Self-Assessment

The Chair of the Governance Committee gave an overview of the September Council Performance Assessment including the most and least useful items.

### 5.4.2. Pension Governance Committee

The Director Internal Affairs explained the rationale behind replacing the Staff Benefits Committee with the Pension Governance Committee. Concerns were expressed about the wording of item five in the Terms of Reference, and alternatives suggested.

**MOVED BY JOHN MCLEOD AND SECONDED BY DICK WALTERS** **08-64**

*That Council approves the dissolution of the Staff Benefits Committee.*

**CARRIED UNANIMOUSLY**

**MOVED BY JOHN MCCLEOD AND SECONDED BY GARY CAMPBELL**

**08-65**

*That Council approves the creation of and the terms of reference for the Pension Governance Committee with Section B, Item 5 amended to read "Council will consider recommendations for approval of the President and Executive Director".*

**CARRIED**

**MOVED BY JOHN MCLEOD AND SECONDED BY JOHN VAN DER PUT**

**08-66**

*That Council approve the appointment of the current members of the Staff Benefits Committee to the Pension Governance Committee.*

**CARRIED UNANIMOUSLY**

Subsequently the President announced that Councilor Kevin Cumming agreed to sit on the Pension Governance Committee.

#### 5.4.3. Public Interest Issues Committee Terms of Reference

Past modifications were not reflected in the Terms of Reference document presented, and the motion was deferred until the document could be brought back to the Governance Committee and resubmitted at February's Council meeting.

### **5.5 Practice Standards Committee**

#### 5.5.1. Stamping Recommendations

The Director Professional Practice presented a report from the Committee. Issues addressed in discussion included:

- legislation, regulations, internal tracking and controls already in place, and those which are not
- current practices not in conformance with the act
- industry and corporate responsibility in authenticating documents
- reliance of other professionals on APEGGA's regulations and enforcement policies
- disparity of requirements between geoscience and engineering

**MOVED BY RON HINDS AND SECONDED BY MARY ANN BYRD**

*That the legislation under the Engineering, Geological and Geophysical Professions Act be amended to require a member to stamp only those final documents of a professional nature that are provided to the public (i.e., anyone not part of the member's employer organization)*

**DEFEATED: 5 IN FAVOUR, 9 OPPOSED**

### **5.6 Voting Participation Task Force**

The Chair of the Voting Participation Task Force presented the findings of the Stratus Report.

**MOVED BY JIM BECKETT AND SECONDED BY JIM SMITH**

**08-67**

*That Council refers the material noted under Motivation Issues of the Stratus Report to the APEGGA Council Strategic Planning Committee.*

**CARRIED UNANIMOUSLY**

A recommendation was made that there be a link created between the name of each candidate listed on the voting page with that individual's biography so that people can switch back and forth between the biographies and the list of candidates for information purposes.

**MOVED BY JIM BECKETT AND SECONDED BY GARY CAMPBELL**

**08-68**

*That Council approve the proposed adjustments to communications about APEGGA voting as outlined in these Recommendations*

**CARRIED UNANIMOUSLY**

It was suggested that a thermometer type of indication of voter participation be posted on the APEGGA website during the course of the election, and noted that the benefit of increasing participation from members would outweigh any potential downside of the perception of non-members.

**MOVED BY JIM BECKETT AND SECONDED BY JIM GILLILAND**

**08-69**

*That Council approve a real-time updateable communication to members, of the percentage of voter participation in Council elections.*

**CARRIED UNANIMOUSLY**

## **5.7 Geoscience Committee**

The Chair of the Geoscience Committee presented its report. A meeting is to be held December 9 between geoscientists and members of two securities commissions to discuss stamping, licensure, mobility, and other issues. Other topics in the report included registration of wellsite geologists, AERCB Core Research letter of support, and the revision of practice guidelines including oilsand geologists.

## **6. EXECUTIVE DIRECTOR REPORTS**

### **6.1 2008 Business Plan Priorities Progress**

The Executive Director presented this information report.

### **6.2 2009 Business Plan**

The Director Internal Affairs presented information on the 2009 Business Plan, a draft of which was seen at the September Council meeting.

**MOVED BY JIM SMITH AND SECONDED BY JIM BECKETT**

**08-70**

*That the 2009 APEGGA Business Plan be accepted as presented.*

**CARRIED UNANIMOUSLY**

### **6.3 Public Members Recommendations**

The Deputy Registrar presented a report for general information and input regarding potential public members to consider for council involvement in the future. Some of the current Public Members have served two terms, and would need to be replaced.

### **6.4 PEGG Switch to Magazine format**

The Manager Editorial Services presented information to support the conversion of the PEGG from a newspaper to a magazine.

**MOVED BY DICK WALTERS AND SECONDED BY RON HINDS**

*That APEGGA's newspaper (The PEGG) be replaced with a magazine that will be published at least six times per year, tentatively starting January 2010.*

**MOVED BY JOHN HOGG AND SECONDED BY JOHN VAN DER PUT**

*That the motion be tabled until the next meeting when a mock-up of the magazine could be provided to Council.*

**CARRIED**

### **6.5 Member Benefits**

The Manager Member Affairs presented a report for Council's information regarding a proposed new member benefit from Olympia Trust Company.

### **6.6 Recommended Council Policy Regarding Political Contributions**

Discussion at the last Council meeting made it evident that there should be a Council policy to govern political contributions.

**MOVED BY SHAWN MORRISON AND SECONDED BY RON HINDS**

**08-71**

*That APEGGA does not make donations to political parties, other than as may be incurred through the registration and sponsorship fees as appropriate to attend events organized by the various political parties. Attendance at these events is an integral component of APEGGA's government relations program under the direction of the Executive Director.*

**MOVED BY CHRYS DMYTRUK AND SECONDED BY JOHN HOGG**

*That the motion be amended to leave out the second sentence (as it is operational in nature).*

**AMENDMENT DEFEATED: 4 IN FAVOUR, 10 OPPOSED**

**MAIN MOTION CARRIED: 12 IN FAVOUR, 2 OPPOSED INCLUDING JIM GILLILAND**

There was additional concern that donations were being made in the name of the Executive Director rather than APEGGA. The response of the Executive Director was that funding rules require that the receipt be issued to an individual, and not to an association. It was further noted by the President that the election contributions regulations prohibit organizations or companies from funding.

Later in the meeting Councilor John Hogg pointed out that on the Alberta Queen's Printers website, the Political Donations Act, Part 3, Item 17 allows for certain organizations to contribute.

***Action: Staff is to review the Act, and the issue will be revisited at the next Council meeting.***

#### **6.7 AIT/TILMA Update**

The Executive Director updated Council on the TILMA Draft. A term has been added that would appear to offer some flexibility should an issue arise regarding public health and safety.

#### **6.8 APEGGA Education Foundation**

The Director Internal Affairs gave a verbal report. A Strategic Retreat was held by the Foundation Board and members recently. They will be taking an aggressive approach to increasing and reaching revenue targets of half a million dollars over the next five years, and completing plans to accomplish this.

The half million dollar endowment to the University of Calgary is to be announced December 4<sup>th</sup> at the Schulich School of Engineering Christmas Reception. The University of Alberta agreement was signed recently with a half million dollar cheque sent out. Recognition for the endowment will probably take place at February's Council dinner which the government caucus has been invited to as well.

#### **6.9 Council Meetings in Rural Branch Locations**

Concerns have been expressed about the higher costs, lack of convenience, difficulties in making arrangements, and low turnout of dignitaries for Council meetings in rural branch locations. Given that President's visits often draw more local people, it was agreed to eliminate the mandatory one rural branch Council meeting per year subsequent to the Lethbridge meeting in September 2009. If a Council meeting can be enhanced and coordinated with a special event/celebration in a branch, it can be considered.

#### **6.10 Pension Governance Committee**

The Director Internal Affairs gave a verbal report on the Pension Governance Committee. The Committee used an asset liability model a few years ago to change the asset mix, and pension plan assets have outperformed other assets of similar ilk. The committee now has a copy of the report recently published by the Alberta-BC Joint Expert panel on pension legislation review. They are

recommending far reaching changes to pension legislation to the extent of suggesting that Alberta and BC's legislation be identical, the concept be spread across the country, and a national group manage the pension system across Canada.

**7.\* REPORT FROM ENGINEERS CANADA**

The Engineers Canada Executive discussed the national communications program and the Canadian Engineering Leadership Forum.

The Engineers Canada Director discussed the activities of the national labour market study, and invited council members to go to the project website. Two findings are of interest: 1) roughly two thirds of persons with a university degree in engineering obtained in Canada were employed outside an engineering occupation, and 2) approximately 30% of persons classified by the census as working in engineering occupations were not university engineering graduates.

**8. REPORT FROM CCPG**

The CCPG Director was not in attendance but the President gave a brief report on the Third International Professional Geological Conference in Flagstaff, AZ which he and the Executive Director attended in September. They met with the executive committee of the two main organizations in the States that license Geoscientists. The next International Conference will probably be hosted somewhere in Canada.

The Inter-Association Mobility Agreement is up for renewal. It was signed in 2001, and should have been renewed last year but was extended for a further year due to objections regarding the removal of references to *not withstanding and due diligence*. A revision committee is working on producing an agreement parallel to the Engineering IAMA.

**9. BRANCH CHAIRS' REPORT**

Len Ring, P.Eng. gave a summary of the December 3rd Branch Chairs Meeting chaired by Kathryn Cramer, P.Eng., and updated Council on Branch activities. The Manager Editorial Services has asked for more articles from the Branches to be submitted to the PEGG for publishing.

**10. STRATEGY SESSION**

In total, four long term strategy issues were introduced for discussion.

## **1) The impact of the downturn in the world and national economies**

- Due to the downturn in the economy some members could lose their jobs in the short term, but it would not necessarily affect membership numbers. Individuals affected could find other jobs in different sectors causing a re-distribution within the profession.
- The current downturn is an opportunity for members who might lose current employment to diversify and expand their professional development training and it was suggested that this type of tone is the one that APEGGA, as an organization, should take in response to these difficult times.
- Should we find ourselves in an ongoing recession, are there things that we could do to help our members beyond what is already in place?
- We should be encouraging the Provincial Government to do the same as the Federal Government: spend money on infrastructure as the economy is going down in order to buoy it up.
- In an environment where the Government is kick-starting the economy, there would be an opportunity for the profession to do things differently than in the past in order to avoid high-cost, bad situations. There should be a structural plan that shows how a region will be developed and then money put into the infrastructure before it's needed because that's the most economical way to do it.

## **2) What do we anticipate for member growth?**

- Historically APEGGA has used the number of memberships being applied for as a leading indicator of membership growth.
- Queries that APEGGA has received from companies would indicate a number of proposals to hire temporary foreign workers, but it is not known whether due diligence has been done by these companies to first hire nationally.
- It would cause great concern if APEGGA or The Strategic Planning Committee took any positions that looked protectionist vis-à-vis labour because that is not the way the world is going in terms of globalization and mobility. Inter-provincial trade barriers are coming down and labour mobility is occurring nationally and should be something that APEGGA supports.
- APEGGA has consistently supported the idea of mobility in the past. The concept of making it easier for professionals to move around, without sacrificing standards, is very important to APEGGA. The aim
- is protecting the public, not protecting jobs.

### 3) Sustainability

- The City of Calgary is developing a code of ethics for sustainability, and people at the City level have been mandated to act in an ethically responsible way when it comes to sustainable development. Some things of concern regarding science have come out of the committee so far.
- By volunteering to participate on one of the committees, a Professional Engineer could have the opportunity to give input on what sustainability might mean and also what it could mean in terms of engineering and engineering infrastructure.

### 4) APEGGA's Role in Outreach

- Staff have been auditing APEGGA's outreach program to determine if we can partner with other people who do similar kinds of things. In the desire to bring the brightest and the best into the profession, we may take for granted that there will always be capacity within the Alberta system to take these young people who want to become engineers and geoscientists without being entirely sure how the system works to ensure the capacity to handle these people. Another consideration is to decide how or whether our organization can have a positive impact on the direction the province might take in terms of post secondary education.

## 11. COMPLETION OF SELF-ASSESSMENT FORM

Councilors completed their self-assessment forms.

## 12. NEXT MEETING

The next meeting will be Thursday, February 19, 2009 in Edmonton

## 13. IN CAMERA SESSION

The Manager of Member Affairs, Allan Bartolcic, presented the report from the Honours & Awards Committee.

**MOVED BY JOHN VAN DER PUT AND SECONDED BY RON HINDS**

*That the recommendations of the Honours and Awards Committee for the 2009 recipients of the APEGGA Summit Awards be approved*

**CARRIED - Jim Beckett abstained due to potential conflict of interest**

**MOVED BY CHRYS DMYTRUK AND SECONDED BY ANNE SIMPSON**

*That the recommendations of the Honours and Awards Committee for the 2010 nominees of the Canadian Engineers' Awards be approved.*

**CARRIED UNANIMOUSLY**

**14. REPORT FROM *IN CAMERA* SESSION**

**13.1 Honours and Awards Committee**

*MOVED BY JOHN VAN DER PUT AND SECONDED BY SHAWN MORRISON*

*That the recommendations of the Honours & Awards Committee for the 2009 recipients of the APEGGA Summit Awards and the 2010 nominees of the Canadian Engineers' Awards be approved.*

*CARRIED UNANIMOUSLY*

**15. ADJOURNMENT**

*MOVED BY RON HINDS AND SECONDED BY MARY ANN BYRD*

*THAT the meeting be adjourned at 3:02 p.m.*

*CARRIED UNANIMOUSLY*

**Council Caucus**

Signed by President, Gordon Williams, P.Geol.



Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

