



APPROVED

**COUNCIL MEETING**  
**June 21, 2007**  
**Stockade Room**  
**Lloydminster Exhibition Association**  
**Lloydminster, Alberta**

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## **MINUTES**

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### **PRESENT**

<b>President</b>	John McLeod, P.Eng.
<b>President-Elect</b>	Dr. Gordon Williams, P.Geol.
<b>Past-President</b>	Dave Chalcroft, P.Eng.
<b>Vice-President</b>	Lisa Doig, P.Eng.

<b>Councillors</b>	Jim Beckett, P.Eng. Chrys. Dmytruk, P.Eng. John Hogg, P.Geol. Leah Lawrence, P.Eng. Marc Sabourin, P.Eng. Anne Simpson, P.Eng. Kim Sturgess, P.Eng. Dick Walters, P.Eng.
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<b>Public Members</b>	Dr. Larry Ohlhauser
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<b>CCPG</b>	
<b>Past-President</b>	Brenda Wright, P.Geol.

<b>Branch Observers</b>	Sheldon Dattenberger, P.Eng. Sloane Dieken, P.Eng. Tibor Kaldor, P.Eng. Dave Lario, P.Eng. Kim Ng, P.Eng.
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**Staff**

Neil Windsor, P.Eng.  
Ray Chopiuk, P.Eng.  
George Lee  
Lianne Lefsrud, P.Eng.  
Pat Lobregt  
Philip Mulder, APR  
Dr. Milt Petruk, P.Eng.  
Ross Plecash, P.Eng.  
Gary Reavie, CMA  
Bill Santo, P.Eng.  
Al Schuld, P.Eng.  
Len Shrimpton, P.Eng.  
Dave Todd, P.Eng.  
Mark Tokarik, P.Eng.  
Trish Williams

**REGRETS**

**Councillors**

Dr. Judith Lentin, P.Geol.  
Jim Smith, P.Eng.  
Ron Hinds, P.Geoph.  
John Van der Put, P.Eng.

**Public Member**

Gary Campbell, QC

**CCPE Director**  
**CCPE Executive**

Linda Van Gastel, P.Eng.  
Dan Motyka, P.Eng.

**CCPG Director**

Dr. Ian McIlreath, P.Geol.

**1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA**

The meeting was called to order at 8:35 a.m. The President, John McLeod, P.Eng. Chaired the meeting and the Executive Assistant, Trish Williams recorded the minutes.

A revised agenda was handed out that provided assessment boxes beside each agenda item and time to fill out the overall assessment at the end of the meeting.

The following three items were also added to the agenda:

- 5.7 Joint Board of Practice/AAA
- 5.8 Environmental Geoscience Knowledge Standards
- 5.9 Future Dates For Summit Awards' Gala

The agenda was approved as revised.

**2. CONSENT AGENDA**

Items 2.3 and 2.4.2 were removed from the Consent Agenda for further discussion under item 3.

***MOVED BY J. BECKETT AND SECONDED BY D. CHALCROFT***

***07-32***

***THAT the Consent Agenda be approved as presented with the removal of items 2.3 and 2.4.2***

***CARRIED UNANIMOUSLY***

**3. BUSINESS ARISING FROM THE MINUTES & BUSINESS LIFTED FROM THE CONSENT AGENDA**

**3.1 Council Assessment Results**

Council reviewed the Council assessment results from the April 27 Council meeting.

**3.2 Next Council Meeting**

The next meeting will be held in Calgary.

**3.3 Executive Committee Meeting – May 10**

Some Councillors requested that, in the future, they be canvassed as to which committees they would like sit on. This will be taken under advisement.

**MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS**

**07-33**

*THAT the two reports removed from the consent agenda be approved as presented.*

**CARRIED UNANIMOUSLY**

#### **4. EXECUTIVE COMMITTEE REPORT**

##### **4.1 June 20, 2007 Executive Committee Meeting**

- A discussion was held on the Geoscience Body of Knowledge, a topic which flowed from the Full Board of Examiners meeting on June 15 and 16. The Board of Examiners approved the Geological and Environmental Geoscience Body of Knowledge, but have deferred the approval of the Geophysical Body of Knowledge.
- The future dates of the Summit Awards Gala were discussed and the committee recommended that the Gala be moved to a Thursday night to increase attendance. It is believed that empty seats, although paid for, may have been the result of many people not being willing to sacrifice a Friday night . A motion will be voted on under Item 5.9.

#### **5. COUNCIL COMMITTEE REPORTS**

##### **5.1 Strategic Planning Committee**

###### **5.1.1 Strategic Plan 2008-2017**

No major revisions have been made to the Strategic Plan and it has been updated to reflect the priorities determined at the Strategic Retreat.

Starting in the fall, at the Permit to Practice Seminars, attendees will be asked to rank the strategic directions on the three year horizon of the Strategic Plan. This information would then be used for the 2008 Strategic Retreat.

**MOVED BY D. WALTERS AND SECONDED BY L. DOIG**

**07-34**

*THAT the Strategic Plan 2008-2017 be approved as presented with a minor typographical change.*

**CARRIED UNANIMOUSLY**

##### **5.2 Finance Committee**

###### **5.2.1 First Quarter Financial Report**

Council reviewed the first quarter financial report.

##### **5.3 Staff Benefits Committee**

This report covered the following three areas:

- Actuarial Evaluation
- Staff and APEGGA contributions for 2007
- Governance Review

**MOVED BY K. STURGESS AND SECONDED BY L. DOIG**

**07-35**

**THAT Council approve the funding scenario used to complete the actuarial evaluation for the staff pension plan for 2007 recommended by the committee.**

**CARRIED UNANIMOUSLY**

The following motion # 06-72 was tabled at the December 7, 2006 Council meeting:

**MOVED BY J. BECKETT AND SECONDED BY K. PORTEOUS 06-72**

**THAT Council approve that, for 2007, staff increase their contributions from 5% to 6% of pensionable earnings effective February 1 and that APEGGA contribute.**

**MOVED BY K. STURGESS AND SECONDED BY J. BECKETT**

**07-36**

**THAT motion 06-72 be withdrawn.**

**CARRIED UNANIMOUSLY**

#### **5.4 Governance Committee**

The Past-President presented this report covering the following areas:

- Record of Council Decisions
- Record of Attendance by Councillors
- Council Assessment
- Audit Committee Terms of Reference
- Volunteer Code of Conduct
- Member-In-Training Voting Rights and Eligibility to Run for Council

**MOVED BY D. CHALCROFT AND SECONDED BY J. BECKETT**

**07-37**

**THAT Council adopt the following as a courtesy in dealing with the tabling of a motion: Council members would be well advised to defer a motion to table until all Councillors who wish to comment have had an opportunity to speak to the issue once.**

**CARRIED UNANIMOUSLY**

**The finalized Record of Council Decisions will be presented to Council in September.**

**Governance will obtain approval from the Audit Committee for the proposed revisions to the Terms of Reference prior to returning to Council for final approval.**

**The Volunteer Code of Conduct will be brought back to Council in September for approval, and if approved, provided to each APEGGA volunteer and placed on the APEGGA website.**

**The Governance Committee will bring to Council in September a plan for considering member-in-training voting rights and eligibility to run for Council.**

## **5.5 Insurance Review Task Force II**

### **5.5.1 Professional Liability Insurance**

#### **Declaration of PLI Coverage**

The Committee recommended that no changes be made to APEGGA policy with regard to declaration of PLI coverage. That is to say, it not be mandatory that members declare whether they have PLI coverage. However, members need to be more aware of their obligation to discuss with their clients the risks inherent in their projects.

#### **Secondary PLI Program**

The Committee recommended that it continue with the national secondary PLI program presently provided by XL Insurance, but that it work with XL to improve the product. The Committee is prepared to provide leadership in this endeavour with Engineers Canada approval. **A report will be presented to Council in September to finalize this issue.**

## **5.6 Geoscience Committee**

The Committee is working on the following initiatives:

- A geoscience compliance survey will be conducted by September 1.
- A geoscience nomination will be forwarded to the Honours and Awards Committee for the Centennial Award for 2008.
- The Presidents of CSEG and CSPG will be invited to the Committee meetings as observers.
- Working more closely with APEGBC's President and Chair of the Geoscience Committee.
- Replacement of the titles, "P.Geol." and "P.Geoph." with the title, "P.Geo."

**MOVED BY J. HOGG AND SECONDED BY G. WILLIAMS**

**07-38**

***THAT APEGGA Council approve moving forward on the evaluation of replacing the two geoscience designations with one designation, with the proviso that current members may retain the current designations if they wish.***

**CARRIED UNANIMOUSLY**

This issue will be voted upon at a future AGM or by an electronic ballot. It is expected that the EGGP Act will undergo a complete rewrite over the next two years and this change, if approved, could be incorporated at that time.

#### **5.7 Joint Board of Practice/AAA**

There has been a request from The Alberta Association of Architects that APEGGA assist them along with CEA in developing a practice standards guideline which includes a fee schedule. Because APEGGA is a regulatory body it would not be appropriate to assist in developing a fee schedule. This matter will be forwarded to the Professional Practice Department for its consideration in developing the guideline but not the fee schedule.

#### **5.8 Environmental Geoscience Knowledge Standards**

*MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS*

*07-39*

*THAT the geological and environmental geoscience knowledge standards approved by the Board of Examiners be applauded by Council.*

*CARRIED UNANIMOUSLY*

This initiative will improve mobility across Canada for geoscientists and was unanimously approved by the CCPG Board.

#### **5.9 Future Dates For Summit Awards' Gala**

*MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS*

*07-40*

*THAT the Summit Awards' Gala be held on a Thursday night in future.*

*CARRIED UNANIMOUSLY*

Council agreed that videoconferencing the AGM would be discontinued due to high cost and low attendance but that webcasting would continue.

### **6. EXECUTIVE DIRECTOR REPORTS**

#### **6.1 Public Members' Appointment/Reappointments**

The Minister of Employment, Immigration and Industry, The Hon. Iris Evans, has approved the appointment of Public Members nominated to APEGGA Boards and Committees as follows:

Appeal Board – Reappointment of Mr. Michael Poplett to March 2010

Board of Examiners – Mr. Terry Gunderson; three-month reappointment to July 07

Board of Examiners – Mr. Fred Stewart July 07 to June 2010

Public Member on Council, Bill Grace, FCA, has stepped down due to commitment conflicts and the names of recommended individuals will be forwarded to the Minister for a replacement.

**MOVED BY C. DMYTRUK AND SECONDED BY J. HOGG**

**07-41**

***THAT Council approve the nomination to the Minister of the recommended individuals for one potential appointment as public member on the APEGGA Council for a term of approximately three years to March 31, 2010.***

**CARRIED UNANIMOUSLY**

## **6.2 Practice Standards Committee**

### **6.2.2 Guideline for Contract Employment of Professional Members**

This document is an update of the document entitled *Contract Employment of Professional Members – A Guideline*, originally issued in 1997. The document was revised to conform to the current style for guidelines and to update references.

**MOVED BY K STURGESS AND SECONDED BY L. OHLHAUSER**

**07-42**

***THAT Council receive the “Guideline for Contract Employment of Professional Members” for review.***

**CARRIED UNANIMOUSLY**

**This guideline will return to Council in September for approval. Feedback will also be requested from the membership.**

### **6.2.3 Use of Geophysical Instruments in Near-Surface Investigations**

This document is the near-final draft of a new document that has been developed to outline instances where non-geophysicists may utilize geophysical instruments without violating the exclusive practice provisions for geophysics as defined in the *Engineering, Geological and Geophysical Professions Act*. The scope of this guideline is limited to “near-surface” applications.

It is intended to serve as a guide for APEGGA members as well as for non-members. Furthermore, it is intended to serve as a reference for APEGGA's regulatory committees, such as the Discipline Committee, and the Enforcement Review Committee to assist them in the course of their duties.

The Executive Committee recommended that this guideline be forwarded to the Geoscience Committee for review and comment. Concern was expressed that this document had not previously been forwarded to the Geoscience Committee for input.

**A final draft of this guideline will return to Council for approval after feedback from Council, the membership and external groups has been considered.**

**MOVED BY D. WALTERS AND SECONDED BY D. CHALCROFT**

**07-43**

***THAT Council receive the "Use of Geophysical Instruments in Near-Surface Investigations" for review and comment.***

**CARRIED UNANIMOUSLY**

### **6.3 Education Foundation**

#### **6.3.1 Three Party Task Force Terms of Reference**

The purpose of the task force is to facilitate, liaison and forward planning between APEGGA Council, the APEGGA Education Foundation, the University of Alberta and University of Calgary. The Education Foundation was formed ten years ago and the task force will begin to plan its course for the next several years.

**MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS**

**07-44**

***THAT Council approve the APEGGA Council/Education Foundation/University Liaison Task Force terms of reference as presented with Len Shrimpton, P.Eng. replacing Ross Plecash, P.Eng. as member.***

**CARRIED UNANIMOUSLY**

### **6.4 Business Plan Progress Report**

The Business Plan Progress Report was provided for information.

### **6.5 Mentor of the Year Summit Award**

At the April Council meeting this initiative was referred back to the Honours and Awards Committee for further study. The report to Council contained two additional options:

- The Mentor of the Year Award program be returned to the Professional Development department as a member recognition program.
- The Mentor of the Year Award program be incorporated into the President's Branch Visit program.

Concern was expressed that the opportunity to create a Mentor of the Year Summit Award was not included in the report and that this issue had not been thoroughly discussed by Council.

**MOVED BY J. BECKETT AND SECONDED BY L. LAWRENCE**

**07-45**

***THAT motion # 07-29 be lifted from the table.***

**CARRIED (1 OPPOSED)**

**MOVED BY J. LENTIN AND SECONDED BY GARY CAMPBELL**

**07-29**

***THAT a new Summit Award®, the Outstanding Mentor Award, be established to recognize the contributions made by APEGGA members through mentoring, and that this award be subject to the selection criteria presented.***

**CARRIED**

### **6.6 Council Oversight of Implementation of 1A2A Regulatory Model/Bill 39**

In late 2006, a MOU between APEGGA and ASET outlined the principles of the one Act, two association regulatory model. The legal framework for this model is provided by Bill 39, passed in mid 2007, as well as the Regulations and By Laws to follow. Considerable work remains to be done by APEGGA and ASET: establishing joint committees, creating new administrative processes, setting new criteria.

The purpose of the Task Group is to provide oversight, on behalf of Council, as the 1A2A model is implemented – to assure that the principles are being followed as the details are worked out in the new committees, processes and criteria.

**MOVED BY D. CHALCROFT AND SECONDED BY K. STURGESS**

**07-46**

***THAT the proposed terms of reference for the Council Oversight of Implementation of 1A2A Regulatory Model/Bill 39 Task Group be approved.***

**CARRIED**

**An article on the task group will be published in *The PEGG*.**

### **6.7 Alberta Traffic Safety Initiative**

The Past-President is part of a task force formed by Alberta Infrastructure and Transportation and has invited the Executive Director of the Highway Safety Initiative to the September Council meeting to give a presentation on this topic.

### **6.8 Discipline Processes**

Due to concerns on the length of investigative, discipline and appeal processes each of the relevant committees have reviewed their own processes and specific cases under review with a view to responding to these concerns. A memo from the Deputy Registrar to the Executive Director, informed Council of the results.

There is a possibility that timelines governing the disciplinary process could be written into the Engineering, Geological and Geophysical Professions Act.

**7. REPORT FROM ENGINEERS CANADA EXECUTIVE/DIRECTOR**

Linda Van Gastel, P.Eng. and Dan Motyka, P.Eng. were absent, but a report had been forwarded to Council for information.

**8. REPORT FROM CCPG PAST-PRESIDENT/DIRECTOR**

Brenda Wright, P.Geol. presented this information report to Council.

**9. IN CAMERA SESSION (11:45 AM)**

**9.1 Investigative Committee**

The Deputy Registrar presented this information report to Council

**9.2 Practice Review Board**

The Director Professional Practice presented this information report to Council.

**10. REPORT FROM IN CAMERA SESSION (1:00 PM)**

There was no report from the *In-Camera* session.

**11. STRATEGIC PLAN PRIORITIES**

None discussed.

**12. STRATEGIC & POLICY ISSUES**

**12.1 Electronic Agenda**

In future the Council agenda will be provided electronically only. All the documents will be placed on the private Council website and laptop computers will be provided to those Councillors who request one. The documents can be downloaded on to a laptop which can be brought to Council meetings. It was requested that the electronic agenda be provided in such a way that all the documents can be downloaded at one time.

**13. BRANCH REPORT**

David Lario, P.Eng. presented the Branch report to Council.

**14. COMPLETION OF SELF-ASSESSMENT FORMS**

Councillors completed their self-assessment forms.

**15. ADJOURNMENT**

The meeting adjourned at 1:45 p.m.