



UNAPPROVED

**COUNCIL MEETING**  
**Thursday, June 18, 2009**  
**APEGGA Conference Centre**  
**Calgary, Alberta**

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## **MINUTES**

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### **PRESENT**

<b>President</b>	Jim Beckett, P.Eng.
<b>President-Elect</b>	Kim Farwell, P.Eng.
<b>Vice-President</b>	Dick Walters, P.Eng.
<b>Past-President</b>	Gordon Williams, P.Geol., Ph.D.

<b>Councillors</b>	Mary Ann Byrd, P.Eng. Kevin Cumming, P.Eng. Jim Gilliland, P.Eng., Ph.D. Karen Henry, P.Eng. Ron Hinds, P.Geoph., Ph.D. Leah Lawrence, P.Eng. Shawn Morrison, P.Eng. Ken Porteous, P.Eng., Ph.D. Anne Simpson, P.Eng. John Van der Put, P.Eng. Colin Yeo, P.Geol.
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<b>Public Members</b>	Gary Campbell, Q.C. Allin Scherbarth, C.M.A. Arlene Strom, LLB
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<b>Engineers Canada President</b>	Dan Motyka, P.Eng.
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<b>Branch Observers</b>	Joseph Amalraj, P.Eng. Peter Doell, P.Eng. Kenzie Liefso, P.Eng. Bill MacMillan, P.Eng. Craig McFarland, P.Eng. Tanvir Sadiq, P.Eng.
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**Staff**

Neil Windsor, P.Eng., Executive Director & Registrar  
Allan Bartolcic, M.A., Manager Member Affairs  
Ray Chopiuk, P.Eng., Director Professional Practice  
Sharon Graham, Executive Assistant  
Kate Handford, Calgary Office Supervisor  
George Lee, Manager Editorial Services  
Pat Lobregt, Manager Executive & External Liaison  
Philip Mulder, APR, Manager Communications  
Gary Reavie, CMA, Manager Administration  
Al Schuld, P.Eng., Deputy Registrar  
Len Shrimpton, P.Eng., Director Internal Affairs  
Tom Sneddon, P.Geol., Manager Geoscience Affairs

**REGRETS**

**Councillor &  
CCPG Director**

John Hogg, P.Geol.

**Engineers Canada  
Director**

Dave Chalcraft, P.Eng.

**Branch Observers**

Sloane Dieken, P.Eng.  
Stephen Huber, P.Eng.  
Wayne Manning, P.Eng.

**1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA**

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes.

**MOVED BY MARYANN BYRD AND SECONDED BY COLIN YEO** 09-27

*THAT the Meeting Agenda be approved as presented.*

**CARRIED UNANIMOUSLY**

**2. CONSENT AGENDA**

**MOVED BY COLIN YEO AND SECONDED BY SHAWN MORRISON** 09-28

*THAT the Consent Agenda be accepted as presented.*

**CARRIED UNANIMOUSLY**

**3. BUSINESS LIFTED FROM THE CONSENT AGENDA**

**4. EXECUTIVE COMMITTEE REPORT**

4.1 April 23, 2009 Executive Committee Meeting

The Executive Director touched on the following key issues from the Executive Committee meeting:

- Agreement on Internal Trade (AIT): APEGGA is still getting applicants that the Board of Examiners is not comfortable approving on the basis of qualifications. In the absence of a change in legislation, the Board must comply with AIT; until then the Board intends to advise the Minister of Employment and Immigration any time an application is approved that is not deemed appropriate. In this way the Minister can be made aware of APEGGA's concerns and any potential risk to the public as a result of that action. The Executive Director and members of the Staff Liaison Group have agreed that they will continue to monitor and record instances nationally where the "notwithstanding" or "due diligence" clause would have been enacted, and record the reasons why they would not have wanted to issue a license in those cases.
- The Inter Association Mobility Agreement has been found to be redundant with AIT now in place, but will be revised to be an agreement of operating principles.
- APEGGA's Executive Committee will approach the Executive Committee of APEGBC for another joint Executive Committee meeting to discuss matters of common concern, including the recent

ASET release which could be misinterpreted in regard to jointly regulated and licensed technologists.

- The framework for Licensure is progressing slowly with the Staff Liaison Group working on consistent guidelines with Association Presidents across the country.
- The Provincial and Federal Governments are looking at international mobility as well which causes great concern. Some countries we already have mutual recognition agreements with, but others do not have standards similar to our own. Our President is encouraging Presidents of sister associations to be leaders and get out in front of this issue, ahead of governments, in order to establish concerns and guidelines in dealing with other countries. It is important to dispel any misconception about protection of the profession when in fact the only concern is protection of the public.
- The idea of forming a Securities Commission Task Force will be revisited once the Strategic Plan is formally approved by Council later today.
- Regarding the issue with CNRL, it is important to pursue legislative changes that will require work for Alberta to be signed off by an Alberta licensed professional.
- There was general discussion on the Engineering Summit agreeing that, while it was an informative exercise, it didn't justify the time or expense of attending every three years.
- There has been a request, through our Past Presidents, from the University of Alberta to provide funding for a new science building that is being constructed for which APEGGA would receive some form of recognition. APEGGA is consistently being approached for funding for any number of projects, and Council may be asked at a future date to approve an ongoing fund that will deal with these requests in a proper manner.

One other item was discussed at the Executive Committee meeting, In-Camera, and the President reported on the Executive Director's performance review and compensation. Currently there is a lack of consistent process in how to do the review, and the Executive Committee has asked the Governance Committee to look at capturing the process of evaluation into a procedure to use in the future. The Executive Committee also asked the Governance Committee to consider the establishment of a Compensation Committee to assess compensation competitive to the marketplace, including assessment of the President's Honourarium.

In response to a comment regarding the Agreement on Internal Trade, that registrants should have to decide where to apply and not have the latitude to register in other jurisdictions after that, the Executive Director replied that AIT does not provide for that currently. The President added that we can, however, improve the process by asking the Staff Liaison Group to establish a database, and gather data that tells us where the problems are in the process - including jurisdiction shopping - so that we can focus on

fixing them. Continued communication with other associations will also help.

In response to the question, “if the Registrar, due to AIT requirements, licensed an applicant that the Board of Examiners rejected, and tragedy resulted, would APEGGA be held accountable?” the Deputy Registrar responded that there is a “hold harmless” clause in our legislation which stipulates that if anything is done in good faith by the registrar or a committee, they are held harmless.

## 5. COUNCIL COMMITTEE REPORTS

### 5.1\* Appointment of Council Committees

The President presented the assignment of Councillors to Council Committees for the 2009-2010 Term.

**MOVED BY JOHN VAN DER PUT AND SECONDED BY KAREN HENRY** **09-29**

***That Council approve the appointment, for a one-year term of the Chair and Members of:***

- ***The Audit Committee***
- ***The Finance Committee***
- ***The Geoscience Committee***
- ***The Governance Committee***
- ***The Pension Governance Committee***
- ***The Public Interest Issues Committee, and***
- ***The Strategic Planning Committee***

***With the amendment that Kevin Cumming is not on the Strategic Planning Committee.***

**CARRIED UNANIMOUSLY**

### 5.2\* Finance Committee

The Chair of the Committee, Shawn Morrison, presented an outline of the written report. The Manager Administration presented highlights of the first Quarter results. Members of the Finance Committee agreed to meet during the coffee break to discuss new financial software.

### 5.3\* Geoscience Committee

The Chair of the Committee, Colin Yeo, presented an overview of the written report.

### 5.4\* Governance Committee

The Chair of the Governance Committee, Gordon Williams, commented on the written report.

5.5\* Pension Governance Committee

The Chair of the Pension Governance Committee, Gordon Williams, requested that Kevin Cummings, who chaired the most recent Meeting, present the report.

**MOVED BY KEVIN CUMMING AND SECONDED BY GORDON WILLIAMS 09-30**

***THAT Council approve that the decision re the pension funding be postponed until the completion of the mandatory actuarial valuation effective December 31, 2009.***

**CARRIED UNANIMOUSLY**

Discussion included speculation on what would be required should the markets improve or not improve by the end of the year, and possible measures that could be taken. It was noted that by waiting until the end of the year for a December actuarial evaluation, it would give equities a chance to recover while providing valuable information on how to proceed.

Shared liability of the plan was outlined, and it was mentioned that changes to staff contributions to the Pension Plan are not currently being considered, pending the outcome of the actuarial evaluation.

5.6\* Practice Standards Committee  
5.6.1\* Equipment Certification Guideline

The Director, Professional Practice, presented this guideline.

**MOVED BY DICK WALTERS AND SECONDED BY GARY CAMPBELL 09-31**

***That Council approve the Guideline for Professional Engineers Providing Equipment Certification as required by Alberta's Occupational Health and Safety Code for publication, subject to editorial changes.***

**CARRIED UNANIMOUSLY**

5.7\* Strategic Planning Committee

The Chair of the Strategic Planning Committee, Kim Farwell, outlined information contained in the 2010 – 2019 Strategic Plan.

**MOVED BY KIM FARWELL AND SECONDED BY SHAWN MORRISON 09-32**

***That Council approve the Strategic Plan 2010 – 2019 pending potential revision in September after the financial impact on the 2010 budget is known.***

**CARRIED UNANIMOUSLY**

In response to a question regarding Issue 5 under the One Year Goal (Task Force to begin review of the governance model for the national organizations) as to whether this involves a new task force or one already in motion, the President responded that APEGGA would like to be a full participant in the Engineers Canada Synergy process, but in order to do that effectively must first get organized, appoint a task force to look at things from the APEGGA perspective, and input that information into the synergy process.

In response to the question of whether or not APEGGA would have representation on the Engineers Canada Synergy Taskforce, the President replied that regardless of whether or not an APEGGA member is part of the taskforce APEGGA would expect the taskforce to ask questions of all of its constituent members so that input could be given.

It was noted that the one year objective for Keep-In-View Issue Four had already been met. PEO has agreed to support the National Advertising Campaign for Engineers Canada, therefore APEGGA will be participating.

## **6. EXECUTIVE DIRECTOR REPORTS**

### 6.1\* 2009 Business Plan Priorities Progress Report

The Executive Director gave a brief background of this report.

### 6.2\* APEGGA Education Foundation

#### 6.2.1\* Business, Communications & Fundraising Plan

The Director Internal Affairs gave an overview of this report.

Points included in discussion of this report included:

- Matching funds from the Alberta government will not be available for at least the next five years thus the Foundation is not counting on those funds.
- Asking individual employers to match employee contributions and getting on the list of various corporations who deal with requests on a case by case basis.
- The Education Foundation must be careful not to get at cross purposes with the Universities in its requests for funds.
- Could there be privacy issues regarding lists of members to be extracted from the APEGGA database?

The Education Foundation is asking for continuing support. A motion in September 2006 was for funds to dwindle, and then cease in 2015 and thereafter. The Executive Director noted that if Council chooses to continue support to the Education Foundation that it not be done through the Summit Gala, but rather directly through the Education Foundation.

The President noted that the Education Foundation had been challenged to come up with a business plan, and expressed his pleasure at seeing the plan that the Foundation has come up with. Len was asked to convey congratulations to the Education Foundation on behalf of Council in coming up with this business plan.

**7.\* REPORT FROM ENGINEERS CANADA**

Report from Engineers Canada President, Dan Motyka.

In response to a request from the President of Engineers Canada, Dan Motyka, who was looking for feedback regarding evaluation of merits of the recent Engineering Summit for use at an upcoming evaluation meeting of the advisory group, the President responded that discussion at the Executive Committee centred on the fact that although it was an excellent continuing education opportunity for individual members, not necessarily so for the entire executive of an association such as APEGGA.

The initial Strategic Planning Meeting for Engineers Canada will be held in Fort McMurray with the idea of enlightening the engineering leaders of Canada to the issues associated with oilsands development. Another initiative that Engineers Canada has undertaken is to encourage indigenous peoples and there will be a meeting with First Nations leaders when in Fort McMurray to increase understanding of issues that Engineers Canada will be facing as they go forward with their Strategic Plan. Another issue that is to be addressed at the meeting is the Presidency nomination for the World Federation of Engineering Organizations; support for Darrel Danyluk.

There was discussion regarding accreditation guidelines and the formal education required to create an engineer or geoscientist as well as the difference in quality of education provided in Alberta and Canada versus the United States.

In response to the question of what guidance Engineers Canada is looking for from constituent members regarding women in engineering, President, Dan Motyka, replied that a task force has been created to examine the issues, and they are seeking information from all constituent members.

President, Jim Beckett, informed Council on actions that arose at the Engineers Canada Annual General Meeting as a result of the offsite council meeting held May 2, 2009 in Jasper. At that meeting, Council approved a motion giving President Jim Beckett :

- Qualified support for the Proposed Motion on the Canadian Framework for National Licensure to be put in front of the Engineers Canada AGM in May
- Broach with the Engineering and Geoscience Constituent Members the development of national standards of professional licensure within one year

- Empower the President of APEGGA to enter into any agreements necessary to further the development of national standards.

At the members meeting of Engineers Canada Annual General Meeting – presidents gathered and formulated a motion that met objectives that were set at the Strategic Retreat Council Meeting on May 2, 2009.

*RESOLVED TO continue to explore, under the auspices of Engineers Canada, a national framework for licensure by requesting the Staff Liaison Group to develop in general accordance with the previously established ground rules, vision and principles, a guideline for licensure, consistent with the requirements of the Agreement on Internal Trade, for consideration by the Board of Directors by May 2010.*

*Carried with one abstention (PEO)*

It was noted that progress was also made at the Staff Liaison Group meetings as far as harmonization of requirements for licensure.

In response to the question of what happened to the original motion of Engineers Canada that was presented at Strategic Retreat (see appendix to May 2, 2009 minutes), the President responded that the new motion replaces the previous one.

In response to the question of whether or not the details (as laid out after the original motion under the heading of “Vision for a Canadian Framework for Licensure”) were still part of the motion, the President replied that, to the extent that there’s general compliance they are, but the outcome now is focussed on the guideline.

In response to the question of when members of the APEGGA Council will have the opportunity to have a look at the guideline produced by the Staff Liaison Group in order to provide feedback, the President replied that the expectation is that the SLG will keep Council informed of any results that come out of their deliberations, report to Council well in advance of anything being voted on at the Annual General Meeting of Engineers Canada in May of 2010.

## **8.\* REPORT FROM CCPG**

The APEGGA Report to CCPG Board of Directors at the CCPG Annual General Meeting was submitted by past Director, Dr. Ian McIlreath.

In the absence of the new CCPG Director, John Hogg, P.Geol., Past President, Dr. Gordon Williams, P.Geol., gave a summary of events from the CCPG AGM in Fredericton in early June which included:

- CCPG’s Strategic Plan

- The Association's financial situation
- Minor adjustments to by-laws
- Concern over unlicensed individuals practising as qualified persons and submitting reports to Securities Commissions
- The new President of CCPG is Gary Vivian, P.Geol., of Yellowknife, and the President Elect is Jim Moors, P.Geol., of Vancouver
- A project to increase compliance is underway - in conjunction with the recent publication of the Geoscience Knowledge and Experience Requirements - and an attempt to build a communications plan
- As a result of a motion from the floor, the Standards Board was directed to develop a policy on proceeding with accreditation of geoscience programs in Canada

President, Jim Beckett, reported that there was a meeting of presidents before the annual meeting of CCPG, where discussion focussed on:

- 1) The rate of licensure in most associations,
- 2) Accreditation requirements, and following an accreditation procedure similar to that used by Engineers Canada for engineering
- 3) Concern arising from the agreement between Quebec and France resulting in the request that CCPG ask OGQ for clarification on the specifics of that agreement.

## **8.5 REPORT ON NCEES IN BANFF**

The Executive Director reported that overall the conference was a huge success and accomplished what was intended. A key element was the mobility forum which went very well. Three or four influential people from State Boards spoke, and conversations that took place after the conference were very positive as well. The mobility forum was very productive, and California has now shown interest which is a real breakthrough. Support from our government was also present at the meetings, and played an important role in their overall success.

Congratulations from the President and Executive Director to APEGGA's Events Department for excellent work; always providing high quality for all APEGGA-related functions.

In response to a question regarding what various States require on a State to State basis, the President responded that a power point presentation from NCEES outlines that information, and Neil will circulate it to Council.

## **9. BRANCH CHAIRS' REPORT**

Kenzie Leifso, Chair of the Medicine Hat Branch, gave a summary of the June 17, 2009 Branch Chairs' Meeting. It was noted that the Edmonton

Branch report was inadvertently omitted from the Agenda and will be included with the September Agenda.

Topics covered included: Student and Teachers' Awards, Career Day, luncheons, various golf tournaments planned over the summer months including one in Calgary to raise funds for the APEGGA Education Foundation, a presentation on equipment certification and the OH&S Code, college outreach, a family barbeque, and Science Olympics.

Lethbridge has been a hub of activity with events surrounding the 100<sup>th</sup> Anniversary of the Lethbridge Viaduct (High Level Bridge). Dr. Gordon Williams participated in a ribbon cutting ceremony for the Mighty Bridge exhibit, and the Branch is looking forward to the September Council Meeting which is to be held in conjunction with the centennial celebrations.

At this time, there was a presentation of the Past President's photo album, *A Year in Review*, to Dr. Gordon Williams, by the Executive Director.

**10. STRATEGY SESSION**

President Elect, Kim Farwell, led a discussion regarding the relevance of the Guiding Principles and how they line up with APEGGA's Strategic Planning process. From the discussion, the Strategic Planning Committee will determine what, if any, topics will be addressed in future Strategy Sessions at Council meetings for the following year.

**11. COMPLETION OF SELF-ASSESSMENT FORM**

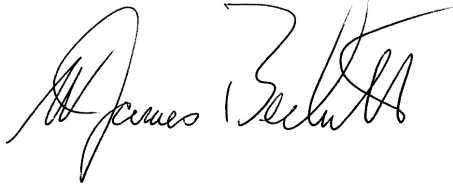
**12. NEXT MEETING**

The next meeting is to be held Thursday, September 17, 2009, in Lethbridge.

**15. ADJOURNMENT**

The meeting was adjourned at 1:35 p.m.

**Signed by President, W. James Beckett, P.Eng.**

A handwritten signature in black ink, appearing to read "James Beckwith".

**Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.**

A handwritten signature in blue ink, appearing to read "H. Neil Windsor".