



APPROVED

COUNCIL MEETING
September 20, 2007
Calgary APEGGA Office
Calgary, Alberta

MINUTES

PRESENT

President	John McLeod, P.Eng.
President-Elect	Dr. Gordon Williams, P.Geol.
Past-President	Dave Chalcroft, P.Eng.
Vice-President	Lisa Doig, P.Eng.
Councillors	Jim Beckett, P.Eng. Chrys. Dmytruk, P.Eng. Dr. Ron Hinds, P.Geoph. John Hogg, P.Geol. Dr. Judith Lentin, P.Geol. Marc Sabourin, P.Eng. Jim Smith, P.Eng. Anne Simpson, P.Eng. Kim Sturgess, P.Eng. John Van der Put, P.Eng. Dick Walters, P.Eng.
Public Members	Gary Campbell, QC Al Scherbarth, CMA
CCPE Director	Linda Van Gastel, P.Eng.
CCPE Executive	Dan Motyka, P.Eng.
CCPG	
Past-President	Brenda Wright, P.Geol.
Branch Observers	Babatunde Cole, E.I.T. Sheldon Dattenberger, P.Eng. Aaron Morton, P.Eng. Jason Kachur, P.Eng. David Lario, P.Eng. Len Ring, P.Eng. Kim Ng, P.Eng. Shadie Radmard, P.Eng.
Staff	Neil Windsor, P.Eng.

Allan Bartolcic, M.A.
Ray Chopiuk, P.Eng.
Kate Handford
George Lee
Pat Lobregt
Philip Mulder, APR
Dr. Milt Petruk, P.Eng.
Ross Plecash, P.Eng.
Gary Reavie, CMA
Bill Santo, P.Eng.
Len Shrimpton, P.Eng.
Dave Todd, P.Eng.
Mark Tokarik, P.Eng.
Trish Williams

REGRETS

Councillors	Leah Lawrence, P.Eng.
Public Member	Dr. Larry Ohlhauser
CCPG Director	Dr. Ian McIlreath, P.Geol.

1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA

The meeting was called to order at 8:35 a.m. The President, John McLeod, P.Eng. Chaired the meeting and the Executive Assistant, Trish Williams recorded the minutes.

The following individuals were introduced to Council:

Al Scherbarth, CMA – New Public Member for Council
Allan Bartolcic, MA – New Manager Member Affairs
Kate Handford – New Supervisor of the Calgary Office

This meeting was the first Council meeting to be held using an all-electronic agenda with reports. Staff was commended for its organization and format. Paper copies of the agenda will continue to be circulated at each meeting for completion of meeting assessment.

In future, tabs and blank pages for each item will be inserted electronically for note taking purposes.

MOVED AND SECONDED *07-47*

THAT the September 20, 2007 Council Agenda be approved as presented.

CARRIED UNANIMOUSLY

2. CONSENT AGENDA

MOVED BY D. WALTERS AND SECONDED BY J. HOGG *07-48*

THAT the Consent Agenda be approved as presented with the removal of item 2.1.

CARRIED UNANIMOUSLY

3. BUSINESS LIFTED FROM THE CONSENT AGENDA

3.1 June 21, 2007 Council Minutes

MOVED BY C. DMYTRUK AND SECONDED G. CAMPBELL *07-49*

THAT the June 21, 2007 Council Minutes be approved with the revised wording under item 5.4: "Governance will obtain approval from the Audit Committee for the proposed revisions to the Terms of Reference prior to returning to Council for final approval".

CARRIED UNANIMOUSLY

4. EXECUTIVE COMMITTEE REPORT

4.1 September 19, 2007 Meeting

The Executive Director highlighted the following for Council:

- Discussions were held with APEGGA Engineers Canada representatives, Dan Motyka, P.Eng., and Linda Van Gastel, P.Eng. on issues pertaining to Engineers Canada.
- An ASET MOU update was provided and whether there is a need to go back to the membership for approval of the revised Regulations will be ascertained.
- The September 20, 2007 Council agenda was reviewed
- Recognition of the 50,000th member of APEGGA.

5. NEW BUSINESS

5.1 Governance Committee

5.1.1 Council Assessment Results

Council reviewed the Council assessment results from the June 21 Council meeting.

Governance would like to stay the course for another meeting or two but improve the feedback by **increasing the size of the evaluation boxes beside each agenda item** and continuing with the scoring system but distilling the input into a summary of the key points raised and reassess later.

5.1.2 Record of Council Decisions

The record was provided to Council for information and will be placed on the "Council Only" section of the website and in the Council manuals. It provides a comprehensive listing of the decisions made by Council since 1989 and the current and revision dates. **It will be updated after each Council meeting.**

Ability to search the Record by key words will be developed for efficient retrieval of items.

5.1.3 Volunteer Code of Conduct

At the June Council meeting, the Volunteer Code of Conduct was presented for information and input. The Code was presented to Council for approval with no revisions since that time. **The long version will be published on the website under "Publications" and the one page summary will be emailed to all current volunteers and to new volunteers as they come onboard.**

MOVED BY J. BECKETT AND SECONDED BY J. SMITH

07-50

THAT Council approve the Volunteer Code of Conduct.

CARRIED UNANIMOUSLY

5.1.4 Policy to Encourage Attendance at Council Meetings

Further to the in caucus discussion after June Council, a policy was developed for Council's approval regarding the encouragement of attendance at Council meetings; and the current absence record for Councillors. **The policy will be published in the Governance manual and the absence record will be updated for information at each Council meeting.**

MOVED BY J. VAN DER PUT AND SECONDED BY M. SABOURIN 07-51

THAT Council approve the Policy for the encouragement of attendance by Councillors at Council meetings.

CARRIED UNANIMOUSLY

5.1.5 MIT Voting Rights & Council Eligibility

A comprehensive list of potential communications activities that could be undertaken to support this initiative was provided to Council along with a record of how other Associations treat their MITs.

MOVED AND SECONDED 07-52

THAT Council approve that this issue be referred to the Executive Committee to determine the best way to move forward and to evaluate the communications activities.

RECOMMENDED AMENDMENT BY C. DMYTRUK

THAT Council approve that this issue be referred to the Executive Committee to determine the best way to move forward and to evaluate the communications activities and that it be returned to Council for review and decision.

CARRIED UNANIMOUSLY

After the Executive Committee has reviewed this issue, a communications program will be drafted by staff for approval by Council.

5.1.6 New Policies Arising from the Record of Council Decisions

Over the next few Council meetings the Governance Committee will be forwarding to Council recommendations for the adoption of new or revised policies.

5.2 Strategic Planning Committee

5.2.1 2008 Retreat

The 2008 Strategic Retreat will be held on May 8-10 at Buffalo Mountain Lodge, Banff.

5.3 Finance Committee

5.3.1 Member Management System

APEGGA's Member Management System is being replaced with the installation and configuration of a comprehensive solution from Aptify. ProserveIT of Toronto is Aptify's Canadian implementation consultant. APEGGA is providing two staff members to assist in confirming process validation and reengineering for the project. APEGBC's former Registration Coordinator has been retained to assist in reengineering the Registration processes and work with the team to develop an enhanced web self service presence for applicants and members.

5.3.2 2008 Budget

The 2008 APEGGA Budget review process was reviewed at the September 4th Finance Committee meeting. Budget assumptions were reviewed, and the budget will be finalized by mid-November.

5.3.3 Second Quarter Financial Report

Reviewed by Council.

5.4 Insurance Review Task Force II

5.4.1 Secondary Professional Liability Insurance

On August 28 the task force met with Peter Needra, VP, XL Insurance (the insurer) and Bob Wilson, CEO, Hub International (the broker) to discuss the coverage and whether improvements in the coverage were possible and warranted.

MOVED BY J. BECKETT AND SECONDED BY J. LENTIN

07-53

THAT Council accept the following recommendations of the Insurance Review Task Force:

- 1) that we maintain the status quo with the coverage of secondary PLI**
- 2) that SLG take a more proactive role in managing the coverage**
- 3) that APEGGA improve awareness of this coverage particularly with new and retiring members.**

CARRIED UNANIMOUSLY

MOVED AND SECONDED

07-54

THAT Council approve the standing down of the Insurance Review Task Force

CARRIED UNANIMOUSLY

5.5 Geoscience Committee

5.5.1 Geoscience Survey

Ashmore & Associates was chosen as the consultant for the survey. It was emailed out the week of August 20 to 165 permit holders and five corporations who don't hold permits. Effective September 6, 66 responses had been received with an expectation that another 18 will be received. The final report is expected by end September for presentation to Council in December.

5.5.2 Outreach & Compliance Communications Activities

The Communications Department provided a list of the current activities that support APEGGA's outreach and compliance messages and a comprehensive list of potential activities that could be undertaken. The committee discussed the need to coordinate the several messages that must go to the geoscience community:

1. Conversion to P.Geo.
2. Voting Rights for MITs
3. Increased Compliance
4. Opportunities Arising from 1A2A

Current thinking is that the compliance message be delayed until later in 2008 until the other issues are resolved.

5.5.3 Use of Geophysical Instruments in Near Surface Investigations

Concerns about the proposed practice guideline have been discussed and a response forwarded to the Professional Practice Department.

The Director Professional Practice informed Council that this document has been responded to very well with approximately 35 separate comments received, from both APEGGA members and non-members. These comments have been forwarded to the Geophysical Instruments Committee to assist with resolving and revising the draft guideline.

5.5.4 Conversion to P.Geo. Designation

The Communications Department has provided a comprehensive list of the communications activities that could be undertaken which has been discussed. It is recommended that this project be referred to the Executive Committee to determine the best course of action for moving forward.

MOVED BY J. HOGG AND SECONDED BY C. DMYTRUK

07-55

THAT Council approve referring this issue to the Executive Committee to decide the best course of action for moving forward and to evaluate the communications activities and discussion paper presented.

CARRIED UNANIMOUSLY

5.6 Education Foundation Three Party Task Force

5.6.1 June 28 Meeting with Dean Cannon

The kick off meeting discussed the terms of reference for the Task Force, the attendees opinions on the Foundation's purpose, the methods by which the Foundation raises funds, methods by which the Foundation could leverage donations by receiving matching funds from the government, and the Foundation's current deliverables.

5.6.2 August 20 APEGGA Golf Tournament

After 30 years of being run by Past President Ron Tenove, P.Eng., the Central Alberta Branch has agreed to take over the organization of the tournament. The reins were officially turned over this year for next year's tournament. The amount of \$2000 was presented to Dave Devenny, President of the Foundation.

5.6.3 August 29 Meeting with Hon. Doug Horner

A delegation of five people met with the Minister of Advanced Education to request that contributions to our Foundation be matched with Alberta Government money through the Access to the Future fund. Interest was shown in partnering with APEGGA through Science Alberta and Careers: The Next Generation or another similar program.

5.6.4 September 18 Meeting with Deans

The Past-President provided a verbal report on the presentation from the Universities on how they would steward contributions from the Foundation.

Both the University of Alberta and The University of Calgary have agreed to match the Foundation's contributions to fund, supporting both engineering and geoscience initiatives.

6. EXECUTIVE DIRECTOR REPORTS

6.1 Practice Standards Committee

6.1.1 Guideline for Contract Employment of Professional Members

Only one comment on this guideline has been received from a professional member.

MOVED BY R. HINDS AND SECONDED BY D. WALTERS

07-56

THAT Council approve the "Guideline for Contract Employment of Professional Members", subject to minor editorial changes.

CARRIED UNANIMOUSLY

6.2 Use of Geophysical Instruments in Near Surface Investigations

Discussed under item 5.5.3

6.3 2007 Business Plan Progress Report

Reviewed by Council.

6.4 2008 Business Plan

MOVED BY J. LENTIN AND SECONDED BY J. VAN DER PUT

07-57

THAT Council receive the 2008 Business Plan as presented.

CARRIED UNANIMOUSLY

Both the 2008 Business Plan and budget will be brought to Council for approval at the December 6, 2008 Council meeting.

6.5 Alberta Traffic Safety Initiative

Jeanette Espie, Executive Director, Office of Traffic Safety, Government of Alberta presented an Alberta Traffic Safety Plan to Council.

6.6 Full Board of Examiners

6.6.1 CGSB National Minimum Geoscience Knowledge Requirements for Registration

In their June 2007 meeting, the CCPG Board of Directors approved the revised CGSB national geoscience syllabus and recommended it for acceptance by the constituent associations. The proposed revised syllabus was considered by the APEGGA Full Board of Examiners at the June 15-16, 2007 Full Board

meeting. The proposed revised syllabus contains minimum body of knowledge requirements for three streams: geology, environmental geoscience, and geophysics.

MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS

07-58

THAT Council ratify the decision of the APEGGA Board of Examiners to adopt the Geology and Environmental Geoscience portions of the revised CGSB National Minimum Geoscience Knowledge Requirements for Registration Syllabus.

CARRIED UNANIMOUSLY

6.7 Council & Committee Roster

MOVED BY J. LENTIN AND SECONDED BY C. DMYTRUK

07-59

Moved and Seconded That Council approve the appointments and reappointments for the terms specified in the 2007-2008 Council and Committees Roster for all proposed members of the

- ***Appeal Board***
- ***Board of Examiners***
- ***Discipline Committee***
- ***Investigative Committee***
- ***Practice Review Board***

CARRIED UNANIMOUSLY

6.8 1A2A Implementation

The regulations are in the process of being revised by the legislative body and revisions are likely to be concluded by the end of the year. The Oversight Committee will ensure that all details are approved by Council.

6.9 New APEGGA Staff

New staff was introduced under Item #1.

7. REPORT FROM ENGINEERS CANADA EXECUTIVE/DIRECTOR

Over the summer there has been a disconnect between Engineers Canada and APEGGA Council since meetings have not been held since June. Engineers Canada would like APEGGA to approve a mutual recognition agreement between Canadian and Australian engineers. A delegation from Engineers Australia is presently touring the world and will soon be meeting with Engineers Canada in Ottawa. Preliminary approval is being requested from each constituency prior to this visit. If this is completed there will be a special occasion in Ottawa to present the Australians with the agreement in its final form.

MOVED BY D. CHALCROFT AND SECONDED BY G. WILLIAMS

07-60

THAT Council agree in principle with the establishment of a mutual recognition agreement between Canadian and Australian engineers subject to review of APEGGA's Board of Examiners.

CARRIED UNANIMOUSLY

The Executive Director presented to the President, the new flag for Engineers Canada.

8. REPORT FROM CCPG PAST-PRESIDENT/DIRECTOR

Brenda Wright, P.Geol. presented this verbal information report to Council.

9. IN-CAMERA SESSION

9.1 Investigative Committee

The Director Corporate Affairs & Investigations presented this information report to Council

9.2 Practice Review Board

The Director Professional Practice presented this information report to Council.

10. REPORT FROM IN-CAMERA SESSION

There was no report from the *In-Camera* session.

11. STRATEGIC PLAN PRIORITIES

None discussed.

12. STRATEGIC PLAN PRIORITIES

12.1 PNWER

The President and Executive Director attended PNWER meetings in Anchorage, Alaska in July. Various legislatures are working with PNWER on a range of issues indicating the growing strength of PNWER. Direct dialogue with these legislatures is taking place and support is being obtained from them on different resolutions.

APEGGA's Executive Director was awarded the *2007 Robert Day Service Award* for his dedication to PNWER and to his service to the Northwest Region.

12.2 NCEES – Potential Reduced Requirements for a B.S.

NCEES is concerned about the move that many ABET universities are making to reduce the number of hours of instruction that students in engineering are required to take to qualify for an engineering degree.

An NCEES committee was tasked to develop a model law to cover this change. The model law was approved at the 2007 Annual meeting and so starting in 2015, the requirements for a P.E. will be an engineering degree from an ABET accredited university plus 30 additional credits, 10 of which must be at the graduate level.

APEGGA continues to work with NCEES on international issues.

12.3 TILMA – Upcoming Discussions with B.C.

On Monday, September 24 APEGGA's Executive Committee will meet with APEGBC's Executive Committee to continue discussions on TILMA.

13. BRANCH CHAIRS' REPORT

Len Ring, P.Eng. presented the Branch report to Council.

14. COMPLETION OF SELF-ASSESSMENT FORM

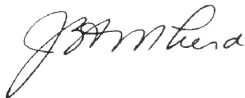
Councillors completed their self-assessment forms.

15. ADJOURNMENT

Before adjournment, the Executive Director presented the newly designed APEGGA flag to the President. **Each Council member will also be provided with a flag.** Each of the Branches has already received a flag.

The meeting adjourned at 2:15 p.m.

Signed by President, John McLeod, P.Eng.



Signed by Executive Director & Registrar, H. Neil Windsor, P.Eng.

